

# **JUDGE BIGLER'S DOCKETS**

## **ZOOM CONFERENCING INSTRUCTIONS**

You can dial in from ANY phone:

1. Dial **1-(346)-248-7799**
2. When prompted, enter **Meeting ID number 817-437-8808**, then press #
3. When prompted, press # again (you do not have a participant ID number).
4. You will be placed in a virtual waiting room until it is time for your hearing. **Press \*6 to mute and \*6 to unmute your phone.**

**OR, to use your smartphone or tablet for a video hearing:**

1. Download the “ZOOM” or “ZOOM Cloud Meetings” application.
2. Open the Zoom application and press “JOIN A MEETING”
3. Enter Meeting ID# 817 437 8808 (no spaces), and your **FIRST AND LAST NAME**, then press “JOIN”
4. When prompted to allow Zoom to access your camera, choose “OK”.
5. Select “Join with Video”
6. When prompted to allow Zoom to access your microphone, choose “OK”.
7. You will be placed in a virtual waiting room until it is time for your hearing.
8. When prompted to choose audio source, choose “Call using Internet Audio”